

**GRAD STUDENT Checkout Form
(Return to 1605 Gilman upon completion)**

NAME: _____ DISCIPLINE: _____
(Please print or type)

SOC. SECURITY #: _____ Major Professor/Group: _____

Ph.D. Masters
Absentia Non-Graduate

CHEMISTRY STORES: 1351 Gilman <i>All items checked out are cleared.</i>	Chemistry Stores and Department Inventory, Melissa Gruhn
INSTRUMENT SERVICES: 1761 Gilman <i>The CIA card has been returned.</i>	Supervisor, Instrument Services Steve Veysey
CHEMICAL HYGIENE AND SAFETY CHECK-OUT	Jesudoss Kingston, Departmental Safety Officer or Assoc. Chair Dr. Keith Woo
CHEMISTRY ADMINISTRATIVE OFFICE: 1605 Gilman <i>Graduate assistantship/appointment will end _____.</i> (date)	Major Professor
<i>Payroll resignation is completed.</i>	Payroll Manager, Renee Harris
<i>This form has been correctly completed. (front & back).</i>	Graduate Records, Lynette Edsall
Forward first class mail and journals to me at (new home address): _____ _____ _____	
Home Phone: () _____	
Home E-Mail Address: _____	
Telephone number where I may be contacted during the day: (Specify if work or home)	() _____
Effective date to start forwarding mail: _____	
Signature _____	Date _____

Reminder: All ISU keys are to be returned to General Services Bldg.; Ames Lab keys to Ames Lab.

STUDENT INFORMATION:

I expect to graduate this date: _____

I plan to: _____ attend commencement exercises.

_____ graduate in absentia.

The degree is:

_____ A prerequisite to the Ph.D. and my committee has recommended that I continue toward the Ph.D here at Iowa State.

_____ A prerequisite to the Ph.D. and my committee has recommended that the M.S. be a terminal degree at Iowa State.

_____ A terminal M. S. degree at Iowa State.

_____ Ph.D. degree at Iowa State.

_____ Leaving without a Degree.

_____ Absentia (to complete degree in absence)

My thesis was signed by the department on _____ (date)

I have accepted employment at (business address):

Expected salary _____/year.

I (did) (did not) gain employment from an on-campus interview.

My position/title will be

_____ *Business Phone:*

_____ () _____

How many months were you in residence at ISU as a graduate student in Chemistry? _____

How many months, prior to ISU, were you a graduate student elsewhere? _____

Were you encouraged to attend Iowa State University by someone? (Yes or No) _____

If yes, may we contact that person and inform them of your success? (Yes or No) _____

If the above answer is yes, please list the name, and address of that person below.

